Starting to Type

Typing

Aim

- I can type on a keyboard.

Success Criteria

- I can use two hands to type.
- I can use one space between words.
- I can keep typing at the end of a line.
- I can use the shift key for capitals.

Can You Type Your Name?

Type your name and a sentence or two about yourself.

- Did you use 2 hands?
- Did you remember a capital letter?
- How did you type the capital letter?
- What did you do at the end of each line?
- How many spaces did you use between each word?

Upper and Lower Case

1. Always use 2 hands on the keyboard

2. Hold down the shift key for one or two capital letters.

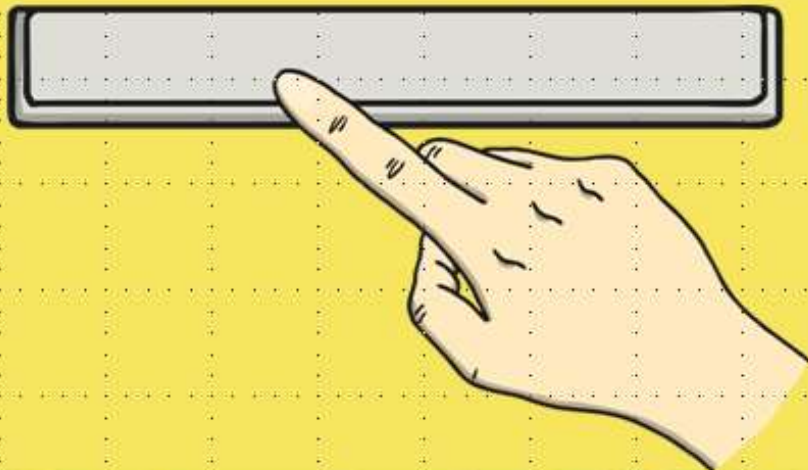3. Only use CAPS LOCK FOR LOTS OF CAPITALS.

Caps Lock

Remember

CAPITALS on a computer is regarded as shouting.

Space

Press the space bar **once** after each word and full stop.

At the End of a Line…

Carry on typing at the end of a line…

… unless it's the end of a paragraph, a title, a list or a poem.
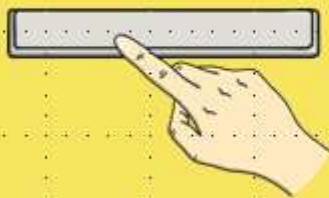
And Now For Some Sentences…

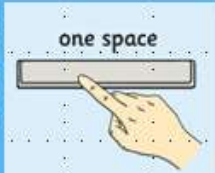Remember:

2 hands.

Hold shift for capitals.

One space.

Keep on typing at the end of a line.

What Skills Have You Learnt Today?

Can you remember the key skills from this lesson?

I can use 2 hands to type.

one space

I can use one space between words.

I can keep typing at the end of a line.

I can use the <shift> key for a capital letter.

For next lesson...

How would you type a ? or £ sign?

Try typing 20 different names using the skills you have used today. Example:-

Mary Smith

John Browne

Try typing out your address. Try a few addresses! Example:-

Joanne O' Reilly,

12 Orchard Terrace,

Terenure,

Dublin 6W